



Richard Bland College
of WILLIAM & MARY

**RESOLUTION TO APPROVE
THE COLLEGE EMERGENCY OPERATION PLAN**

The Emergency Operation Plan (“the Plan”) dated September 26, 2024, details Richard Bland College’s planned response to emergencies and disasters in order to save lives; to protect public health, safety, and property; to restore essential services; and to enable and assist with economic recovery.

The Plan complies with The Code of Virginia Chapter 1, Titles 23 and 44 and is consistent with the National Incident Management System as implemented in the National Response Framework adopted January 2008.

The Richard Bland College Coordinator and Deputy Coordinator of Emergency Management, on behalf of the President, is hereby authorized to activate the Richard Bland College Emergency Operations Center (“EOC”) to direct and control Richard Bland College emergency operations. Augmentation of the EOC shall constitute implementation of the Plan.

Furthermore, the Richard Bland College Coordinator of Emergency Management is hereby authorized, in coordination with the President’s Office, to amend the Plan as necessary to ensure the continued health and safety of the students, faculty, staff and property of Richard Bland College.

In accordance with duties and responsibilities assigned in the Plan, the head of each designated Richard Bland College department or program shall appoint a lead and at least one alternate Emergency Coordination Officer for the department or program. The Emergency Coordination Officer is assigned the following responsibilities:

1. Coordinate with the Coordinator of Emergency Management on emergency preparedness, response, and recovery issues.

2. Prepare and maintain designated parts of the Plan for which the department or program is responsible.
3. Prepare and maintain internal plans and procedures to fulfill the responsibilities designated in the Plan.
4. Maintain a roster of department or program faculty and staff to assist in disaster operations and ensure that persons on the roster are accessible and available for training, exercises, and activations of the Plan.
5. Coordinate appropriate training for department personnel assigned to disaster operations.
6. Prepare and maintain internal emergency preparedness, response, and recovery plans for the department or program's resources (facilities, personnel, and assets) that outline a comprehensive and effective program to ensure continuity of operations under all circumstances.
7. Assure the Coordinator of Emergency Management that preparedness plans for its department facilities are coordinated with the applicable local emergency management agency.

This Promulgation rescinds the Emergency Operations Plan issued March 12, 2012, by Dr. James McNeer, President.

THEREFORE, BE IT RESOLVED, that upon the recommendation of the President, the William & Mary Board of Visitors approves the 2024 Richard Bland College Emergency Operation Plan.

**The College Emergency Plan was provided as a pre-read*